Minutes of Imboden Area Charter School

The regular November Meeting was rescheduled due to illness and held at 6:00 PM, Thursday, December 14, 2023 at Imboden Area Charter School, 800 Beech St. Black Rock, AR.

Board members present were Mike McLeod, Scott Rorex and President George Morris. Director Matthew Wells was also present.

President George Morris Presiding:

Director Matthew Wells’ report:

* Current enrollment figures are at 65
* Mr. Wells explained that there had been some donations of food for the backpack program that will go home with families before the Christmas break. While we did not receive as many donations as previous years, we were able to supply numerous families with some assistance over the break.
* DESE Child Nutrition unit has been onsite throughout the month monitoring our child nutrition program. There were a couple of issues with claiming meals and the accuracy of income forms sent by parents. These issues are correctable and should not lead to any findings with the monitoring.
* Mr. Wells explained that the school will soon need to start getting things together for the school’s tax documents. IACS has used the same tax prep service for many years, but has had some concerns with the current provider. Mr. Wells requested the board’s permission to reach out to other tax prep providers for pricing and availability. Motion made by George Morris, and seconded by Scott Rorex to allow Mr. Wells to start shopping for a new provider. All board members recommended reaching out the Williams and Morris CPA in Imboden.
* Mr. Wells presented the board with second semester contracts for Samantha Vickers, Kindergarten teacher; Natalie Kingery, 1st/2nd grade teacher; Elizabeth Scale, 3rd/4th grade teacher; Megan Carey, 5th/6th grade teacher; and Candis Ring 7th/8th grade teacher. It was Mr. Wells’ recommendation to renew all contracts. Motion made by George Morris, and seconded by Mike McLeod to renew all contracts. Motion passed 3 to 0.
* Mr. Wells explained that the annual financial audit should begin soon. At this point, there has been no contact from the auditor, but it does generally begin around the first of the year.

Consent Agenda:

Motion made by George Morris and seconded by Mike McLeod to approve the consent agenda. Motion passed 3 to 0.

Meeting adjourned at 7:30 pm.

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Scott Rorex, Secretary Date